

Note: **Only this performa will be accepted avoid any other kind of performa**

Type of Adv. HBA
M-Car
M-Cycle
Cycle

APPLICATION PROFORMA FOR LONG TERM ADVANCES

Application No: - _____ Ministry: - _____

Date: - _____ Department: _____

APPLICANT PARTICULARS

Name: _____ Appointment Date: _____

Father's Name: _____ BPS / Scale: _____

Date of Birth: _____ Basic Pay: _____

Date of Retirement: _____ Temporary/Permanent _____

Designation: _____ Old NIC No: _____

New NIC No: _____ PERSON No: _____

Particulars of Previous Advance

How many times He/She has Drawn Advance _____

Type of Advance Aailed: _____ Amount of Outstanding: _____

Date of Drawn: _____ Any Comments: _____

Particulars of Plot for present House Building Advance

Name of Owner: _____ Category/House/Plot/Land _____

Cost: _____ Location _____

Note: - Please Attach attested copies of Ownership document, Fresh pay slip, CNIC, Forwarding letter of Department, Confirmation orders for permanent post.

CERTIFICATE

It is certified that the document upon which the house/plot is proposed to be built/purchase provided by Mr. _____ Designation _____ have been kept on record. The documents have been examined and are valid as per requirement of Para-253-A of GFR Vol-1. The application for allocation of Funds is being forwarded alongwith the approval of the sanctioning authority.

Signature of Applicant

(Signature with Stamp of DDO)